Minutes

Middle Peninsula Juvenile Detention Commission

Meeting of March 5, 2018

On March 5 at 11:50 a.m. in the conference room of the Middle Peninsula Juvenile Detention Center, Williamsburg, Virginia. Chair, Morgan Quicke, called the meeting to order. The following persons were present:

Sharon Day – James City County
Vivian McGettigan – York County
Morgan Quicke – Richmond County
Randal Wheeler – Poquoson City

Alan Partin – Caroline County –via telephone
Jim Taylor – Hanover County –via telephone

Gina Mingee – Executive Director
Sandy Schubert – Clerk

ABSENT:
Stephanie Tinsley – Gloucester County

The Chair opened the meeting and determined that a quorum was present. Mr. Partin and Mr. Taylor both participated by telephone due to their remote physical locations at the time of the meeting.

RE: CLOSED MEETING TO DISCUSS PERSONNEL MATTERS
Mr. Quicke asked for a motion that the meeting be convened in closed session pursuant to Section 2.2-3711(A)(1) of the Code of Virginia pertaining to a personnel matter involving the salary or other compensation of a specific employee. Ms. McGettigan made the motion, seconded by Mr. Wheeler. The motion carried unanimously and the meeting went into closed session at 11:52 a.m.

RECONVENE
Mr. Wheeler moved to reconvene to open session at 12:25 p.m., seconded by Ms. McGettigan. Motion carried unanimously.

CERTIFICATION
Mr. Quicke moved that the Middle Peninsula Juvenile Detention Commission certify that, in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information act cited in that motion. A roll call vote was taken:

Sharon Day	yes
Vivian McGettigan	yes
Alan Partin	yes
Morgan Quicke	yes
Jim Taylor	yes
Randal Wheeler	yes

Certification Adopted

Ms. McGettigan moved to authorize the executive director to make a salary adjustment for the employee discussed in closed session up to the amount of $66,000. Mr. Wheeler seconded the motion for the purpose of consideration, and Mr. Quicke asked for a roll call vote on the motion.

Sharon Day	yes
Vivian McGettigan	yes
Alan Partin	yes
Morgan Quicke	yes
Jim Taylor	no
Randal Wheeler	no

Mr. Quicke said that the motion passed with a vote of four to two. He thanked everyone for attending and participating in the special meeting. Ms. Mingee said she appreciated the support of today's decision.

RE: ADJOURNMENT
There being no further business, the meeting adjourned at 12:30 p.m.

_____
Morgan Quicke-Chair
Middle Peninsula Juvenile Detention Commission